

Tuition Plan

Thank you for joining the studio! Please look over this document for important information about tuition. Commitment is for one semester at a time, and unless I receive notice of withdrawal within 30 days of the completion of the semester, I assume you are continuing your musical journey. All tuition and fees are non-refundable and non-transferrable. Please keep in mind that missed lessons cannot be skipped, but will be made up in accordance to the attendance policy. Tuition includes 20 private lessons for the fall and spring semester and 8 private lessons in the summer. I accept payments through Venmo or Zelle.

If you start midway in the semester we will adjust pricing accordingly

Parent expectations

1. Time in lessons is crucial and students should be on time to all lessons and events.
2. Provide a practice environment free of distraction.
3. Encourage and remind your child to get in quality practice time.
4. Payments should be made on time.

Student expectations

1. Schedule at least 30 minutes of practicing for a minimum of 5 days a week.
2. Complete all assignments given at your lesson
3. Arrive to your lesson on time and warmed up.
4. Ask as many questions as needed. I am here to help you in any way possible.

Teacher Expectations

1. Provide each student with what is necessary to achieve his or her musical goals.
2. Provide each student with an arsenal of musical abilities to create a well-rounded musician.
3. Inspire growth and creativity
4. Provide progress and feedback to the parents

Attendance, Cancelling & Make-up Lessons

ATTENDANCE: Students are expected to commit to all scheduled lessons per semester.

CANCELLING & MAKE-UP LESSONS: The cancellation policy is 7 days in advance to be eligible for a make-up lesson. There are exceptions so please read the entire policy below. Absences are sorted into one of 4 categories:

- 1) 7-day or more notification:

Thank you for notifying me! You will receive a makeup credit and we will find a day and time that works best for your makeup lesson

2) 6 or less days of notification (qualifying emergency/sudden schedule change):

Should this happen I must be contacted by the parent to explain why the student needs to miss. Examples of a qualifying emergency or sudden schedule change includes: a new mandatory band/sports practice, sudden change of football game schedule, sudden doctors appointments, family emergency and sickness (please read the policy on sickness below).

3) 6 or less days of notification (not a qualifying emergency):

In this case, you will forfeit your lesson and will not receive a makeup credit. To avoid this please make sure to check your school/band/family calendar early and cancel your lesson in a timely manner.

4) No show/no call

You will forfeit your lesson and will not receive a makeup credit.

Tuition

30-minute private lessons \$35

45-minute private lessons \$52

Tuition can be paid in full or in monthly installments as follows:

Tuition Per Semester					
SPRING		SUMMER		FALL	
20 lessons – 5 installments		8 lessons – 2 installments		20 lessons – 5 installments	
30-min	45-min	30-min	45-min	30-min	45-min
\$140	\$208	\$140	\$208	\$140	\$208
Installment Dates					
January 1st		June 1st		August 1st	
February 1st		July 1st		September 1st	
March 1st				October 1st	
April 1st				November 1st	
May 1st				December 1st	

Need to Skip the Summer?

Students who cannot continue through the summer and WILL NOT return in the Fall must notify me by May 1st. Students who cannot continue through the summer but WILL return in the Fall must separate their vacancy with a \$75 deposit by June 1st. This also applies to any students who must take a semester off; they must separate their vacancy with a \$75 deposit by the 1st day of the missing semester. When you return to lessons, your deposit will be applied to your first installment.

Lesson Breaks

There are no lessons during Thanksgiving week. In December, lessons usually end by the third week and resume the second week of January; giving students time to settle into their school schedules. We do have lessons on all other holidays, but if you need to cancel please do so in accordance to the cancellation policy found on this document to avoid forfeiting lessons. In the Spring, there is a 1-week spring break, which is announced via an email reminder. Finally, each semester is separated by a 1-week break, with the exception of July into August, which is normally 2 weeks. This extra time gives students in marching band time to dedicate to their summer band camps.

Payment Policy

Tuition is due on the 1st of each month, unless otherwise stated; either by mail, PayPal or with the student. There is a 5-day grace period (counting the due day) for your payment to be received. If payment is not received by then a \$10 fee will be added to the following month and we will attempt to contact you. If payment is not received by the 6th, lessons will be canceled. Should something keep you from being able to fulfill your financial responsibility please contact me. Advanced and open communication is encouraged so that we may perhaps resolve your necessities.

Tuition Agreement

By signing this agreement, you acknowledge your financial responsibilities to Jacqueline Falcon. You are acknowledging that you have read, understand and agree to the tuition handbook, including missed lesson and makeup policies.

Student Name _____

Parent Phone Number _____

Parent E-mail _____

Parent Signature _____ Print
Name _____ Date _____

Student Signature _____ Print Name
_____ Date _____